

Village of Jacksonville Electric Co.
Meeting Minutes
December 10, 2024

The Jacksonville Trustees held a regular meeting at 6:00pm in the office of the Village of Jacksonville Electric Co. on Tuesday December 10, 2024.

PRESENT: Howard(Bud)Bemis; Ken Bernard; John Doty – Trustees; Jenepher Burnell-Trustee/Clerk; James Weber – Business Manager

ABSENT: Tyler Colford - Trustee/President

Call to Order

Jenepher called the meeting to order at 6:09pm.

Public Comment

None

Additions or Changes to Agenda

Executive Session for employees' issues/concerns

Review and approve minutes November 12, 2024

John motioned to approve the minutes of November 12, 2024, Bud seconded, all in favor.

Financial Report

- Treasurer's report: John reviewed the Statement of Cash accounts with \$65,171.67 in the Checking and \$64,582.90 in the Money Market. James reviewed the Statement of Debt accounts as a Draft indicated \$76,778.23 for the Bucket Truck and \$493,294.64 due to VPPSA. James would like to reconcile VPPSA's totals to ours for next month's meeting. The Board reviewed the Statement of Receivables report. There was an increase of \$10,000 between last year at this time and this year. A possible reason is the accuracy within the new billing software.
- Outstanding VPPSA Balance: \$493,294.64.
- The warrant & payroll were reviewed and signed. Jenepher asked James to look at Linda's pay, as there were 7 hours paid at a little more than the amount as there was for 15 hours. John motioned to approve the warrant & payroll as presented, Jen seconded, all in favor.
- The receivables report was reviewed with a total of \$77,115.04.
- Write Offs: A list of write offs was not available for the meeting. John motioned to sign a warrant for write offs not to exceed \$8,000. Bud seconded, all in favor.

Managers' Report

- Rate Case: James went over an agenda. April 11, 2025 is the expected final review. James needs to go through a list of required items for the Public Utility Commission. There is a virtual public hearing on January 2 at 7pm.
- New Utility Billing Software Update: The software is working well.
- Finalize Budget: Moving to next month for review and approval.
- Accident Update:
 - 5/11/2024 – VT Route 100. An invoice of \$8,544.55 was submitted to the vehicle owner's insurance company, \$7,600 was approved.
 - 2/11/2024 – VT Route 112. There has not been anymore more progress with the person who caused the accident. This is a \$24,000 hit to the Village Electric Co.
- Outages this month: There were 2 for November. One town-wide and one caused by a tree. Green Mountain Power was called in for the repairs to the latter.

Old Business

- RFP for auditors: So far, we only have one proposal. Jenepher motioned to accept KBS's proposal. Ken seconded, all in favor.
- RFP Tree Trimming 2025: Nothing for this month.

John motioned to go into Executive Session to discuss employee issues/concerns. Bud seconded. All in favor.

7:25pm entered Executive session

7:32pm resumed meeting with no action taken.

Adjourn

A motion was made and seconded to adjourn the meeting, all in favor.

Jenepher adjourned the meeting at 7:33pm.

Respectfully Submitted by,
Jenepher Burnell-Clerk