



APPLICATION FOR CHANGE OR UPGRADE OF ELECTRIC SERVICE

I or we, \_\_\_\_\_ hereby apply for a change/upgrade of electrical system of the Village of Jacksonville Electric Company. The Village of Jacksonville Electric Company reserves the right to approve or disapprove any proposed changes or upgrades.

I or we understand that by signing this application I will be responsible for all costs for JEC to provide the service extension in accordance with Village of Jacksonville Electric Company Tariff #401.

I or we understand that I/we are required to pay a **\$250 line extension deposit** that accompanies this application and pay the estimate - in advance - for items including but not limited to: poles, conductors, transformers, meters, rights of way, right of way clearing, core drilling, trenching/backfilling, all service materials/components, labor, and equipment.

Please answer these questions for your proposed changes/upgrade:

1. Address of Upgrade/Change

Street \_\_\_\_\_

Address Line 2 \_\_\_\_\_

Town & State \_\_\_\_\_ Zip \_\_\_\_\_

2. Nearest Pole Number: \_\_\_\_\_

3. Company doing work \_\_\_\_\_

4. Type of Service: (Check One)

a. Residential  (Main Residence – live at property full time for more than 7 months out of the year)

b. Residential  (Seasonal - Live at property less than 7 months out of year)

c. Commercial  \*(see Question 10)

d. Industrial  \*(see Question 10)

f. Rental

5. Size of Service

a.  100 Amp  b. 200 Amp  c. Other \_\_\_\_\_ Amps

Voltage (Check One)

a. 120/240V - 3 wire  (Standard Residential, Single Phase)

b. 120/240V - 4 wire  (Standard Mobile Home, Single Phase)

c. 120/208Y - 4 wire  (Three Phase)

d. 277/480Y - 4 wire  (Three Phase)

**ENERGIZING PERMITS:**

**The utility is not allowed to energize a service (commercial, including rental or multiple unit properties) until an approved energizing permit has been issued by the authority (State of Vermont and/or municipality) requiring such inspection. It is the responsibility of the customer to follow whatever procedure is required by the State of Vermont or municipal authority to assure that the utility receives an energizing permit prior to the time that electrical service is required. No portion of the service equipment, including the service drop or underground service, may be energized prior to receipt of the permit.**

**Depending upon circumstance it may be necessary to receive a permit prior to re-energizing a structure that has been de-energized for a period of time. Check with the Electrical Inspector to confirm whether such a permit is required.**

6. Location of service and meter will be determined at field survey

7. Home Industry

YES [ ]

NO [ ]

If yes, type \_\_\_\_\_

8. Date Service is Needed: \_\_\_\_\_

9. Do you intend to install a backup / auxiliary generator or battery?

YES [ ] Size: \_\_\_\_\_ NO [ ]

10. Do you intend to install solar / apply for net metering?

YES [ ] Size: \_\_\_\_\_ NO [ ]

**If you answered yes, JEC requires a double throw switch that positively isolates the generator from the JEC electric system.**

11. Do you intend to install a vehicle charger?

YES [ ] Size: \_\_\_\_\_ & How many \_\_\_\_\_ NO [ ]

12. Will you be applying for telephone service?

YES [ ] NO [ ]

13. If you are a Commercial or Industrial customer JEC will need the following information to enable us to properly size your service:

- a. Provide a list of all motors by horsepower and phase (please use back of this page)
- b. Lighting load (Total number of Watts)
- c. A set of plans showing building layout on lot and electrical room
- d. Size of Main Panel in Amps

15. Are you the owner of the property that you are requesting service for?

YES [ ]

NO [ ]

**A COPY OF DEED SHOWING THAT YOU ARE THE PROPERTY OWNER MUST BE PROVIDED**

(JEC will require written permission from the owner to provide electric service to you)

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Customer Name (Please Print) \_\_\_\_\_

Joint Customer (Please Print) \_\_\_\_\_

Customer Current Telephone #

(Home) \_\_\_\_\_

(Work) \_\_\_\_\_

(Cell) \_\_\_\_\_

Email Address: \_\_\_\_\_

IF BILLING ADDRESS IS DIFFERENT THAN SERVICE ADDRESS, PLEASE GIVE ADDRESS

Street or P.O. Box \_\_\_\_\_

Address Line 2 \_\_\_\_\_

Town & State \_\_\_\_\_ Zip \_\_\_\_\_

CUSTOMER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

JOINT CUSTOMER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FOR OFFICE USE ONLY:**

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

\$250 Deposit Received \_\_\_\_\_

Project #: \_\_\_\_\_

Utility Easement Received \_\_\_\_\_

Guy and Anchor Permit Received \_\_\_\_\_